



# STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

Ref no.3/4/1/5

2018-04-26

## MINUTES

### URGENT MEETING OF THE COUNCIL OF STELLENBOSCH MUNICIPALITY

**2018-04-26 AT 10:00**

Detailed account of the meeting proceedings is available on audio recording, which is obtainable from The Municipal Manager's Office per Request for Information (RFI)

**MINUTES**  
**URGENT MEETING OF THE COUNCIL**  
**OF STELLENBOSCH MUNICIPALITY**  
**2018-04-26**  
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**MINUTES OF AN URGENT MEETING OF THE COUNCIL OF STELLENBOSCH MUNICIPALITY HELD ON 2018-04-26 AT 10:00 IN THE COUNCIL CHAMBER, TOWN HOUSE, PLEIN STREET, STELLENBOSCH**

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<b>PRESENT</b>	The Speaker, Cllr DD Joubert [Chairperson] The Executive Mayor, Ald G Van Deventer (Ms) The Deputy Executive Mayor, Cllr N Jindela	
<b>ALDERWOMEN</b>	JP Serdyn (Ms)	
<b>COUNCILLORS</b>	DS Arends FJ Badenhorst PW Biscombe PR Crawley (Ms) JN De Villiers AR Frazenburg E Fredericks (Ms) E Groenewald (Ms) AJ Hanekom JK Hendriks MC Johnson C Manuel NE McOmbring (Ms)	XL Mdemka (Ms) RS Nalumango (Ms) N Olayi SA Peters WC Petersen (Ms) MM Pietersen WF Pietersen SR Schäfer N Sinkinya (Ms) P Sitshoti (Ms) Q Smit E Vermeulen (Ms)

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<b>Officials:</b>	Municipal Manager (G Mettler (Ms)) Chief Financial Officer (M Wust) Director: Community and Protection Services (G Esau) Director: Infrastructure (D Louw) Director: Human Settlements and Property Management (T Mfeya) Manager: Communications (S Grobbelaar) Head: Committee Services (EJ Potts) Committee Clerk (B Mgcushe (Ms)) Interpreter (J Tyatyeka)
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<b>1.</b>	<b>APPLICATIONS FOR LEAVE OF ABSENCE</b>	<b>(3/4/1/6)</b>
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The following applications for leave of absence were approved in terms of the Rules of Order By-law of Council:-

Cllr F Adams	– 26 April 2018
GN Bakubaku-Vos (Ms)	– 26 April 2018
Cllr A Crombie (Ms)	– 26 April 2018
Cllr MB de Wet	– 26 April 2018
Cllr R Du toit	– 26 April 2018
Cllr A Florence	– 26 April 2018
Cllr J Hamilton	– 26 April 2018
Cllr DA Hendrickse	– 26 April 2018
Cllr L Horsband (Ms)	– 26 April 2018
Cllr NS Louw	– 26 April 2018
Cllr N Mananga-Gugushe (Ms)	– 26 April 2018
Cllr LM Maqeba	– 26 April 2018
Cllr MD Oliphant	– 26 April 2018

2.	<b>DISCLOSURE OF INTERESTS</b>	<b>(3/6/2/2)</b>
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NONE

3.	<b>MFMA SECTION 52 REPORTING UP TO MARCH 2018</b>
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**Collaborator No:** 8/1  
**IDP KPA Ref No:** Good Governance and Compliance  
**Meeting Date:** 26 April 2018

**1. SUBJECT:**

**MFMA SECTION 52 REPORTING UP TO MARCH 2018**

**2. PURPOSE**

To comply with section 52(d) of the Municipal Finance Management Act and report to Council on the budget; financial and service delivery budget implementation plan by the Municipality for quarter 3 of the 2017/18 financial year.

**3. DELEGATED AUTHORITY**

**THE EXECUTIVE MAYOR TO SUBMIT TO COUNCIL**

In terms of section 52 (d) of the Municipal Finance Management Act:

*“The mayor of a municipality—*

*(d) must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality;”*

**4. EXECUTIVE SUMMARY**

The Executive Mayor, must provide general political guidance over the fiscal and financial affairs of the Municipality, is required by Section 52(d) of the Municipal Finance Management Act to submit a report on the implementation of the budget and the financial state of affairs of the Municipality, to the Council within 30 days.

This report is a summary of the main budget issues arising from the monitoring process. It compares the implementation of the budget to the commitments/promises made and contained in the Service Delivery and Budget Implementation Plan (SDBIP), and is intended to inform and enable the Council with a view of giving effect to Council’s oversight responsibility.

This report provides the progress made by the Municipality in terms of the Service Delivery Budget and Implementation Plan (SDBIP) for the period 1 January 2018 to 31 March 2018.

The section 52 report is the summary of the previous three months section 71 report. The section 71 report is done 10 days after each month end. The section 52 report was not ready and available for submission to Special Council on 19 April 2018 when the Special Council meeting took place and was only provided to the Executive Mayor on the 23 of April 2018 for submission to Council.

**URGENT COUNCIL MEETING: 2018-04-26: ITEM 3****RESOLVED (majority vote)**

That Council notes:

- Section 52 Report – Third Quarter
- Performance Report as on 31 March 2018

4.	<b>MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR MARCH 2018</b>
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Collaborator No: **8/1**  
 BUDGET KPA Ref No: **Good Governance and Compliance**  
 Meeting Date: **26 April 2018**

**1. SUBJECT: MONTHLY FINANCIAL STATUTORY REPORTING: DEVIATIONS FOR MARCH 2018**

**2. PURPOSE**

To comply with Regulation 36(2) of the Municipal Supply Chain Management Regulations and Section 4.36.2 of the Supply Chain Management Policy 2017/2018 to report the deviations and ratifications to Council.

**3. DELEGATED AUTHORITY**

Municipal Council

**URGENT COUNCIL MEETING: 2018-04-26: ITEM 4.**

**RESOLVED (majority vote)**

that Council notes the deviations and ratifications for March 2018.

The meeting adjourned at: 10:20.

**CHAIRPERSON:** .....

**DATE:** .....

**Confirmed on** ..... **with/without amendments.**